# Tender Covering Form Directorate of Procurement (Navy) Through Bahria Gate

Contact: Reception 051-9262311, Bahria Gate 0331-5540649, Section: 051-9262307 Email: dpn@paknavy.gov.pk 051-9262307 adpn36@paknavy.gov.pk

P-36/FOR Section (Contact: 051-9262307, Email: adpn36@paknavy.gov.pk)

Tender No	and Date	R2209360023		
Tender Description		fork lifter (03 ton)		
IT Opening	g Date	11/10/2022		
Firm Name	е			
Postal Add	dress			
Email Add	ress for Co	rrespondence		
Contact P				
Contact N		(Landline) (Mobile		)
		ched with Quotation		,
		usal in a sealed envelope which shall contain 03 x Sealed Envelop	ns as ner details d	iven below:
		·		
	•	nnical Offer in Duplicate		
		tain 02 x sets of Technical Offer (01 x Original + 01 x Copy). order and Supplier is to mark tick against each to ensure the		
S No	ac per ame	Document	Original Set	Copy Set
1	Bank Cha	llan of Rs. 200/- for DGDP registered firms and Rs.		
		Il other firms (in favour of CMA(DP))		
2	DP-1 Forr	n of IT with tick markagainst each clause and initiated		
	on each pa			
3		n of IT with compliance remarks against each		
4		initiated on each page		
5		of IT duly filled (with compliance remarks)		
6		& C of IT (with compliance remarks) n of IT (duly filled & Signed)		
7		urer Authorization letter (where applicable)		
8		urer Price list (where applicable)		
9		jistration letter (in case of medical)		
10		egistration Letter (If firm is registered with DGDP)		
11	Tax Filling	, , ,		
		Earnest Money		<u> </u>
	-	op must contain Earnest Money only.		
Sealed Er	nvelop 3 – (	Commercial Offer		
	•	pp must contain following documents:		
1	Firms Cor	nmercial Offer	01 x Original	
2	Principal I	nvoice (where applicable)	01 x Original	
3	Duly filled	DP-2 Form of IT	01 x Original	
Firms Dec	claration			

Firm's Authorized Signatures\_\_\_\_\_

It is certified that we have submitted tender in compliance with above instructions nd we understand

#### **DIRECTORATE PROCUREMENT (NAVY)**

Directorate of Procurement (Navy) Through Bahria Gate Near SNIDS Centre, Naval Residential Complex Reception: 051-9262311 Contact: Bahria Gate: 0331-5540649 Section: 051-9262307 Email: dpn@paknavy.gov.pk adpn36@paknavy.gov.pk Dated: **INVITATION TO TENDER AND GENERAL INSTRUCTIONS** Dear Sir / Madem, 1. DP (Navy) invites you to tender for the supply of stores/equipment/ services as per details given in attached Schedule to Tender (Form DP-2). Caution: This tender and subsequent contract agreement awarded to Understood Understood agreed the successful bidder is governed by the rules / conditions as laid down in PPRA not agreed Rules-2004 and DPP&I-35 (Revised 2019) covering general terms and conditions of contracts laid down by MoDP / DGDP. As a potential bidder, it is incumbent upon you and your firm to first acquaint yourself with PPRA Rules 2004 (www. ppra.org.pk) and DPP&I-35 (Revised 2019) (print copy may be obtained from DGDP Registration Cell on Phone No. 051-9270967 before participating in the tender. If your firm / company possesses requisite technical as well financial capability, you must be registered or willing to register with DGDP to qualify for award of contract, which shall be made after security clearance and provision of required registration documents mentioned in Para 15 of this DP-1. Conditions Governing Contracts. The 'Contract' made as result of this 3 Understood Understood not agreed agreed I/T (Invitation to Tender) i.a.w PPRA Rules 2004 shall mean the agreement entered into between the parties i.e. the "Purchaser and the "Seller on Directorate General Defence Purchase (DGDP) contract Form "DP-19" in accordance with the law of contract Act, 1872 and hose contained in Defence Purchase Procedure and Instructions and DPP&I-35 (Revised 2019) and other special conditions that may be added to given contract for the supply of Defence

Stores / Services specified herein.

mercial o	ffers are to	be furnished as	under:-			
indicate in IT. It "Comme freight/tr Total pri In case to accep	should be croial Offer ansportation of the interest of the interest to the int	ted in figures as verile clearly marked "", tender number number insurance chatems quoted again one option off	well as in words in in fact on a seer and date of arges etc are to inst the tender is ered by the firm, led option if more	vill be in single copy and the currency mentioned parate sealed enveloped opening. Taxes, duties be indicated separately to be clearly mentioned DP(N) reserves the rights than one options were	d agreed s, s, s, l. t	Unders
relevant essentia sealed tender n an hour	specificat al literature/ envelope a number and after the da	brochure, drawir and clearly mark I date of opening ate and time for r	ATE (or as spec ags and compliance ed "Technical Of . Technical offer s eceipt of tender m	Should contain all cified in IT) along with ce metrics in a separate fer" without prices, with shall be opened first; hall nentioned in DP-2. Firms the following format:	agreed e	Unders not agi
S. No		Firm's endorsement (Comply/ Partially Comply/ No	of NC i.e. Refe to page o brochure	In case of non avail renclosed proof rbrochure/ Literature, attach additional do data/undertaking as compliance	from quote/ cuments/	
` •	•		artially Comply, No	C = Not Comply) eviates from IT Specs)		
may ple tender c non-acc	onditions s eptance of th your off	d point by point a hould be respond f tender condition	nd understood proded clearly. In casons(s), the same	ents and its conditions operly before quoting. Alle of any deviation due to should be highlighted owever be liable to be	II agreed D	Unders not agr
of command envious bold. The tech enclosed bearing of IT ar	nercial offer relops clear re commercinical offer d in separ- of the biddend IT oper	r and two copies rly marked "Tech cial offer will incl will not indicate ate covers and er. Each cover sh ning date. There	of the technical of nical proposal", "cude rates of items the rates. Both the rates and indicate type of after both the endicate type of the rates after both the rates after the rates	envelopes (i.e. one copyoffers as asked in the IT Commercial proposal" in s/services called for analypes of offers are to be hall be properly sealed of offer, number and date ovelopes (technical and econd cover) duly sealed	) d d e d d	

and signed. This cover should bear the address

The tender documents covering technical and

**Delivery of Tender:** 

of the procurement agency indicating, issuance date of IT and No, with its opening date. This should be further placed in another cover (third cover), addressed and indicated in the tender documents, without any indication that there is a tender within it. FORM DP-1, DP-2, DP-3 and Questionnaires. Form DP-1, DP-2 Understood Understood not agreed (alongwith annexes), DP-3 and Questionnaires duly filled in are to be agreed submitted with the technical offer duly stamped/signed by the authorized signatory/ person. It is pertinent to mention that all these are essential requirement for participation in the tender. f. The tender duly sealed will be addressed to the following:-Directorate of Procurement (Navy) Through Bahria Gate Near SNIDS Centre. Naval Residential Contact: Reception: 051-9262311 Bahria Gate: 0331-5540649 Section: 051-9262307 Email: dpn@paknavy.gov.pk adpn36@paknavy.gov. Date and Time For Receipt of Tender. Tender must reach this office Understood Understood by the date and time specified in the Schedule to Tender (Form DP-2) attached. agreed not agreed This Directorate will not accept any excuse of delay occurring in post. Tenders received after the appointed/ fixed time will NOT be entertained. The appointed time will, however, fall on next working day in case of closed/forced holiday. Only legitimate/registered representatives of firm will be allowed to attend tender opening. In case your firm has sent tender documents by registered post or courier service, you may confirm their receipt at DP (Navy) on Phone No 051-9271468 well before the opening date / time. Tender Opening. Tenders will be opened as mentioned in the Understood Understood agreed not agreed schedule to tender. Commercial offers will be opened at later stage if Technical Offer is found acceptable on examination by technical authorities of Service HQ. Date and time for opening of Commercial offer shall be intimated later. Only legitimate / registered representative of firm will be allowed to attend tender opening. Tenders received after date and time specified in DP-2 would be rejected without exception and returned un-opened i.a.w Rule 28 of PPRA-2004. Validity of Offer. Understood Understood agreed not agreed a. The validity period of quotations must be indicated and should invariably be 120 days from the date of opening of Technical offer or 30th June whichever is later. Firm undertakes to extend validity of offer if required by equal number of original bid period (i.e. 120 days as per original offer) i.a.w

b. The quoting firm will certify that in case of an additional requirement of the contract items (s) in any qty(s) within a period of 12 months from the date of signing the contract, these will also be supplied at the ongoing contract rates with discount.

7.

PPRA Rule-26.

store	Part Bid Firm may quote for the whole or any portion, or to state in tender that the rate quoted, shall apply only if the entire quantity/range of es is taken from the firm. The Director Procurement reserves the right of epting the whole or any part of the tender or portion of the quantity offered, and shall supply these at the rate quoted.	Understood agreed	Understood not agreed
othe to re Secu com	Quoting of Rates. Only one rate will be quoted for entire quantity, item e. In case quoted rates are deliberately kept hidden or lumped together to trick r competitors for winning contract as lowest bidder, DP(N) reserves the right eject such offers on-spot besides confiscating firms Earnest Money / Bid urity and take appropriate disciplinary action. Conversion rate of FE/LC ponents will be considered w.e.f. opening of commercial offer as per PPRA e-30(2).	Understood agreed	Understood not agreed
10.	Return of I/T. ITs are to be handled as per following guidelines:  a. In case you are Not quoting, please return the tender inquiry stating the reason of NOT quoting. In case of failure to return the ITs either quoted or not quoted consequently on three occasions, this Directorate, in the interest of economy, will consider the exclusion of your firms name from our future distribution list of invitation to tender.  b. For registered firm(s), case will be referred to DGDP for necessary administrative action if firms registered / indexed for tendered items/stores do		Understood not agreed
offer case cont	c. It is a standard practice to invite all firm(s) including those unregistered with DGDP who gave their preliminary budgetary/ technical proposals to end users / indentors. If your firm has been invited to participate in the tender, you must either participate in tender. In case of your inability to do so, you must inform DP (Navy) by a formal letter/email.  Withdrawal of Offer. Firms shall not withdraw their commercial is before signing of the contract and within validity period of their offers. In the firm withdraws its offer within validity period and before signing of the ract, Earnest Money of the firm shall be confiscated and disciplinary action also be initiated for embargo up to 01 year.		Understood not agreed
	Provision of Documents in case of Contract. In case any firm wins ntract, it will deposit following documents before award of contract:  a. Proof of firms financial capability. b. Foreign Seller has to provide its Registration Number issued by respective Department of Commerce authorizing export of subject stores. c. Principal/Agency Agreement. d. Registration with DGDP (Provisional Registration is mandatory)	Understood agreed	Understood not agreed
13.	Treasury Challan.  a. Offers by registered firms must be accompanied with a Challan form of Rs.200/- (obtainable from State Bank of Pakistan/Government Treasury) and debit able to Major Head C02501-20, Main Head-12, Sub Head 'A' Miscellaneous (Code Head 1/845/30). Each offer will be covered by one Challan.  b. Firms, un-registered / un-indexed with GDP (Registration Section) are) to participate in the tender by submitting Challan Form of Rs 300 in favour of CMA (DP).	Understood agreed	Understood not agreed

containe liable to Technica	d in a separate envelop (not inside T be rejected in case Earnest Mor	Please ensure Earnest Money is rechnical or commercial offer). Offer is ney is packed inside commercial or empanied by a Call Deposit Receipt the following amounts:	Understood agreed	Understood not agreed
a . furr 14 con ame IT c b .	Submitting improper Earnest nished with tender is strictly in confort of DP-1 and clause 10 of DP-2) on fiscation of Earnest Money/Bid sect	Earnest Money/Bid Security ormity of tender/IT conditions (Clause the subject. We have no objection on urity and rejection of our offer in case is improper/insufficient in violation of The rate of earnest money and		
ito i	(i) Registered/Indexed/Pre-Qualify value subject to maximum ceiling (ii) Registered/Pre-Qualified but Unique subject to maximum ceiling	ied Firms. 2% of the quoted of Rs. 0.500 Million.  Jn-indexed 3% of the quoted of Rs. 0.750 Million.  J/Un-indexed 5% of the quoted		
(ii) retu (DF 15. <u>Doo</u> contract	unsuccessful bidders will be returned Earnest money of the firm/firms with urned on submission of Bank Guapp).	In case your firm wins a eposit following documents to DGDP	Understood agreed	Understood not agreed
S No	Local Supplier	Foreign Supplier		
a.		Three filled copies of SVA-8121-D of each member of management.		
b	Three filled copies of SVA-8121-A	Three filled copies of SVA-8121.		
C.	member of management.	Three photocopy of Resident Card or equivalent identification Card for each member of management.		
d	Three PP size photographs for each member of management.r	Three PP size Photographs for each member of management.		
е	Challan Form	Challan Form		
f	Bank Statement for last one year.	Financial standing/audit balance		
g	Photocopy of NTN	Photocopy of passport		
h	Agreement in case of local agent.	Agency Agreement in case of Trading House/ Company/ Exporter /Stockiest etc.		

1 6. Inspection Authority. CINS, Joint Inspection will be carried INS, Consignee and Specialist User or a team nominated by Pakistan Natinspection shall be as prescribed in DPP & I-35 (Revised 2019) or as per the econtract.	vy. CINŚ	agreed	Understood not agreed
17. <u>Condition of Stores.</u> Brand new stores will be accepted of Warranty/Guarantee Form DPL-15 enclosed with contract.	on Firms	Understood agreed	Understood not agreed
18. <u>Documents Required.</u> Following documents are required submitted along with the quote:	d to be	Understood agreed	Understood not agreed
a. OEM/Authorized Dealer/Agent Certificate along with OEM De Evidence. b. The firm/supplier shall provide correct and valid e-mail and Fa CINS and DP(N). Supplier/contracting firm shall either provide Conformance Certificate to CINS or is to be e-mailed to CIN intimation to DP (Navy). Hard copy of COC must follow in any case courier. On receipt, CINS shall approach the OEM for verifice Conformance Certificates issued by OEM. Companies/firms render OEM Conforming Certificates will be blacklisted. c. Original quotation/Principal/OEM proforma invoice. d. In case of bulk proforma invoice, a certificate that prices indicate bulk proforma invoice have not been decreased since the date proforma invoice from the manufacturers/suppliers. e. Submit breakup of cost of stores/services on the following lines:	ax No to de OEM S under through cation of ing false ed in the of bulk		
(i) Imported material with break down item wise along-with duties.  (ii) Variable business overheads like taxes and duties impose federal/provincial government as applicable:-  (1) General Sales Tax  (2) Income Tax  (3) Custom Duty. PCT code along with photocopy of the page is to be attached where applicable.  (4) Any other tax  (iii) Fixed where head charges like labour, electricity etc.  (iv) Agent commission/profit, if any.  (v) Any other expenditure/cost/service/remuneration as asked tender.	ed by the	d	
1 9 . <u>Rejection of Stores/Services</u> . The stores/services offered result of contract concluded against this tender may be rejected as follows a. 1st rejection on Govt. expense b. 2 nd rejection on supplier expense		Understood agreed	Understood not agreed
<ul> <li>c. 3rd rejection contract cancellation will be initiated.</li> </ul>			

2 0 . Rejection of Stores/Services. To ensure timely and correct supply of stores the firm will furnish an unconditional Bank Guarantee (BG in the currency in which contract is concluded) from a schedule Bank of Pakistan for an amount upto 10 % of the contract value (excluding Taxes, duties/freight handling charges) on a Judicial Stamp Paper (All pages) of the value of (Rs 100.00) as per prescribed format or in shape of CSD/Bank draft. The Bank Guarantee shall be endorsed in favour of CMA (DP) Rawalpindi who is the Accounts Officer specified in the contract. The CMA (DP) Rawalpindi has the like power of seeking encashment of the Bank Guarantee as if the same has been demanded by the purchaser himself. The Bank Guarantee shall be produced by the supplier within 30 days from the date of issue of the contract and remain valid for upto 60 days after completion of warranty period and remain in force till one year ahead of the delivery date given in the contract. If delivery period is extended, the supplier shall arrange the extension of Bank Guarantee within 30 days after the original delivery period to keep its validity always one year ahead of the extended delivery period. The BG form can be obtained from DP(N) on e-mail address given on page 1. Format of BG is enclosed at Annex B.	Understood agreed	Understood not agreed
21. <u>Integrity Pact.</u> There shall be "zero tolerance" against bribes, gifts, commission and inducement of any kind or their promises thereof by Supplier / Firm to any Government official / staff whether to solicit any undue benefit, favour or otherwise. Following provisions must be clearly read and understood for strict compliance:	Understood agreed	Understood not agreed
a. Integrity Pact shall be applicable to all tenders / contracts irrespective of their financial value. However, a written Integrity Pact shall be signed for contracts exceeding Rs 10 Million between the procuring agency and the supplier / contractor i.a.w Rule-7 of PPRA-2004. The form is available at www.ppra.org.pk or can be requested at dpn@paknavy.gov.pk b. If a Supplier / Contractor is found involved in any unbusiness-like / unethical activity, same would be considered a serious breach of the Integrity Pact. DP (Navy) shall take severe disciplinary action against that person(s) and the firm / company, which may include, but not limited to, PERMANENT BLACKLISTING of firm / company through DGDP and legal action against the individual (s) involved as per Pakistans Code of Criminal Procedure. c. It is strictly forbidden to socialize, call or meet any official / staff of DP (Navy) in private or during off hours. If any official / staff from Purchaser side asks for any undue favour or gratification directly or indirectly, the matter is to be immediately brought to the personal notice of Director Procurement (Navy) on Respective Section Tel: 051-9271468 or through		
a personal meeting in office. Privacy of firms and their Reps sharing such information will be guaranteed without any prejudice to their normal business activities.		
2 2 . <u>Correspondence.</u> All correspondence will be addressed to the Purchaser i.e. DP (Navy). Correspondence with regard to payment or issue of delivery receipt may be addressed to CMA Rawalpindi and Consignee respectively with copy endorsed to the DP (Navy).	Understood agreed	Understood not agreed
2 3 . <u>Pre-Shipment Inspection.</u> PN may send a team of officers including DP(N) member for the inspection of major equipments and machinery items at OEM premises as per terms of contract. If not already provided for and mentioned in the I.T, firm(s) must clarify the place, number of persons, duration and whether expenses on such visits would be borne by the Purchaser or Contractor. In case contractor is responsible for bearing such expenses, detailed breakdown of the same should be given separately in the commercial offer.	Understood agreed	Understood not agreed

include 1	fresh clause (s) modify the existing clauses with the mutual agreement by blier and the purchaser; such modification shall form an integral part of the	Understood agreed	Understood not agreed
concerne	Discrepancy. The consignee will render a discrepancy report to all ed within 60 days after receipt of stores for discrepancies found in the ment. The quantities found short are to be made good by the supplier, free	Understood agreed	Understood not agreed
26.	a. Prices offered against this tender are to be firm and final. b. Where the prices of the contracted stores/raw material are controlled by the government or an agency competent to do so on government behalf then price increase/decrease will be allowed at actual on case to case basis on production of government notification by the Supplier for the subject stores where the firms are contractually obliged and bound to produce the stores from raw materials supplied by government/State controlled departments in consultation with Military Finance. c. Except for calculation or typographical errors, the rates of the contracts not having a price variation clause PVC clause will not be increased subsequently. But when such an increase is considered desirable in the interest of expeditious supply of stores and is necessitated by the circumstances beyond the control of the Supplier, the case may be decided accordingly.		Understood not agreed
27.	a. The supplier will not be held responsible for any delay occurring in supply of equipment due to event of Force Majeure such as acts of God, War, Civil commotion, Strike, Lockouts, Act of Foreign Government and its agencies and disturbance directly affecting the supplier over which events or circumstances the supplier has no control. In such an event the supplier shall inform the purchaser within 15 days of the happening and within the same timeframe about the discontinuation of such circumstances / happening in writing. Non-availability of raw material for the manufacture of stores, or of export permit for the contracted stores from the country of its origin, shall not constitute Force Majeure.  b. The Supplier shall provide the Purchaser with all the necessary proof of the occurrence of the events and its effect on the contract performance within 30 days from the start to force majeure event.  c. The Purchaser shall be entitled to conduct investigation into the cause of delay reported by the Supplier.  d. Where the delay was due to genuine force majeure event it shall extend the delivery for a period of equal to the period in which such force majeure remains operative.  e. Such extension in delivery period, due to force majeure, shall not entitle the Suppliers to claim any extra from the Purchaser.		Understood not agreed

that eith	ner party shall perceing towards settlement notice to the other par	Parties shall make the rough friendly discussion of such friendly discussion of dispute (s) at any sty refer the dispute (s) to the such that the dispute (s) to the such that the dispute (s) to the such that the	ssion to be making ins time, then such party	e event ufficient may be	Understood agreed	Understood not agreed
	nominated by each appoint an umpire be of the Superior color arbitration proceeding b. The venue of the is issued or such of determine.  c. The arbitration award. In course of arbite except that part which appoints the course of arbite except that part which appoints the course of arbite except that part which appoints the course of arbite except that part which appoints the course of arbite except that part which appoints the course of arbite except that part which appoints the course of the course o	e referred for adjudicat party, who before entry mutual agreement, and art shall be requested as shall be held in Pak arbitration shall be the other places as the Putard shall be firm and firm ration the contract shall ch is under arbitration under this clause sharting	ering upon the referent and if they do not agree to appoint the umpicistan and under Pakista place from which the archaser at his discretional.	ce shall a judge re. The ani Law. contract on may xecuted		
_	Court of Jurisdiction. on at Rawalpindi, Pak	In case of cistan shall have jurisdic	any dispute only c ction to decide the matt		Understood agreed	Understood not agreed
month a with DP	P $\&$ I-35, if the stores	LD). Liquidated on the suppliers by supplied after the expect of LD shall not exceed	iry of the delivery date	ordance without		Understood not agreed
J., 1 J., 1						
to comp		In the event of obligations the contractions in accordance with			Understood agreed	Understood not agreed
the con		<u>n of Contract.</u> ntract is cancelled eitl ue to default of supplie		RE or	Understood agreed	Understood not agreed
declared pay to the default of place su compete the pure	I defective and cause he Government com or from the rescission uch compensation wil ent authority. Comper	d loss to the Government bensation for loss or in of his contract when so I be in excess to the Fountain amount in terms be deposited by contracts	ent, contractor shall be nconvenience resulting such default or rescissi RE amount, if imposed s of money will be ded	liable to for his on take I by the ided by		

33. <u>Gratuities/Commission/Gifts.</u> No commission, rebate, bonus, fee of compensation in any form shall be paid to any local or foreign agent, consultant representative, sales promoter or any intermediary by the Manufacturer/Supplied except the agent commission payable as per the agent commission policy of the government and as amended from time to time and given in the contract. Any breach of such clause(s) of the contract by Manufacturer/Supplier and/or their sole nominated representative may result in cancellation of the contract blacklisting of the Manufacturer/Supplier financial penalties and all or any other punitive measure which the purchaser may consider appropriate.	agreed	Understood not agreed
34. Termination of Contract.  a. If at any time during the currency of the contract the Purchaser decides to terminate the contract for any reason whatsoever (other than for reasons of Non-Delivery) he shall have right to do so by giving the Supplier a registered notice to that effect. In that event the Purchaser will accept delivery at the contract price and terms of such stores/goods/services which are in the actual process of manufacture that is completed and ready for delivery within thirty days after receipt by the Supplier of such notice.  b. In the case of remainder of the undelivered stores/goods/services the Purchaser may elect either:		Understood not agreed
<ul> <li>(i) To have any part thereof completed and take the delivery thereof at the contract price or.</li> <li>(ii) To cancel the remaining quantity and pay to the Supplier for the articles or sub-components or raw materials purchased by the Supplier and are in the actual process of manufacture at the price to be determined by the Purchaser. In such a case materials in the process of manufacture shall be delivered by the Supplier to the Purchaser.</li> </ul>		
c. Should the Supplier fail to deliver goods/services in time as per quality terms of contract or fail to render Bank Guarantee within the stipulated time period or any breach of the contract the Purchaser reserves the righ to terminate/cancel the contract fully or any part thereof at the risk and	d t	
35. Rights Reserved. Directorate of Procurement (Navy), Rawalpind reserves full rights to accept or reject any or all offers including the lowest. Grounds for such rejections may be communicated to the bidder upon written request, but justification for grounds is not required as per PPRA Rule 33 (1).	agreed	Understood not agreed
36. Application of Official Secrets Act, 1923. All the matters connected with this enquiry and subsequent actions arising there from come within the scope of the Official Secrets Act, 1923. You are, therefore, requested to ensure complete secrecy regarding documents and stores concerned with the enquiry and to limit the number of your employees having access to this information.	agreed	Understood not agreed

slips wi	Acknowledgment. thin 07 days from the date of one of the control o	Firm downloadinç	ns will send g of IT from the	acknowled PPRA We	dgement bsite i.e.	Understood agreed	Understood not agreed
38.	Disqualification.	Offers are I	iable to be rejec	cted if:-		Understood	Understood not agreed
	a. Received later than appoir b. Offers are found conditions c. There is any deviation fro contained in this tender. d. Forms DP-1, DP-2 (along NOT received with the tech e. Taxes and duties, freigh indicated separately as per 17. f. Treasury challan is NOT at g. Multiple rates are quoted at h. Manufacturers relevant equipment assemblies are i. Subject to restriction of exp j. Offers (commercial/technic amendments/corrections/ove k. If the validity of the agency l. The commercial offer agai currency and vice versa. m. Principals invoice in dupl are inclusive or exclusive of n. Earnest money is not prov o. Earnest Money is not prov o. Earnest Money is not prov p. If validity of offer is not confirmation later. q. Offer made through Fax/E r. If offer is found to be bas sources/ participants of the s. If OEM and principal name t. Original Principal Invoice is	al or incomp m the General g with Annanical offer. t/transportal required protached with against one brochures not attack ort license. cal) container writing. agreement inst FOB/Collicate clearly the agent ided. ided with the quoted as -mail/Cable sed on cart tender. e and complete	clete in any respectal /Special/Telex. exes), and DP tion and insurative breakdown the technical oritem. and technical oritem. and technical oritem. and in supporting non-initialed in supporting non-initialed in supporting indicating who commission is elected in IT /Telex. el action in contete address is elected.	echnical Installation  -3 duly signance charge mentioned fer.  I details of the specified of the specified fer.  et all details of the specified fer.	ned, are ges NOT at Para on major fications enticated at in local secified). Ecified).		
decision the cor compris	peals by Supplier/Firm.  n of DP (N) or CINS or any oth otract may prefer an Appearing PN Officers and military firm all and timeline for preferring a	er problema al to Stan nance rep a	ding Appeal ( it Naval headqu	ds the exec Committee	ution of (SAC)	Understood agreed	Understood not agreed
S.No	Cetegary of Appeal		Limitation Peri	od			
a a	Appeals for liquidated dama	ages	Within 30 days				
b	Appeals for reinstatement o		Within 30 days				
С	Appeals for risk and expens		Within 30 days				
d	Appeals for rejection of stor		Within 30 days				

Within 30 days decision

е

Appeals in all other Cases

40. <u>Limitation</u> Any appeal received after the lapse of timelines given in para 39 above shall not be entertained.	Understood agreed	Understood not agreed
41. For Firms not Registered with DGDP. Firms not registered with DGDP undertake to apply for registration with DGDP prior signing of Contract. Details can be found on DGDP website ww.	Understood agreed	Understood not agreed
dgdp.gov.pk.These firms can participate in tender iaw paras 12 and 14 above		
42. Firms which are not registered with DGDP should initiate provisional registration in accordance with Para 41. Besides, ground check by Field Security (FS) Team will be made for security clearance related to participation in the	Understood agreed	Understood not agreed
tender after technical opening. Firms undertake to provide following documents for ground check by FS Team:		
a. NTN b. Income Tax Return		

- c. Sales Tax Return
- d. Sales Tax Certificate
- e. Chamber of Commerce Industry Certificate
- f. Professional Tax Certificate (Excise and Taxation)
- g. Office/Home/Ware House Property documents
- h. Utility Bills (Phone/Electricity)
- j. Firm Vehicle/Personal Vehicle
- k. CEO Visiting Card/NIC Copy, 03Xspecimen signature of CEO
- I. DGDP Registration letter
- m. Firm Bank Statement
- n. Non Black List Certificate
- p. 2 X Witness + CNIC and Mobile Numbers
- q. Police Verification
- r. Agency Agreement
- s. OEM Certificate
- t. ISO Certificate
- u. Stock List with value
- v. Company Profile/Broachers
- w. Employees List
- x. Firm Categories
- y. Sole Proprietor Certificate
- z. Partnership Deed
- aa. Pvt Limited
- ab. Memorandum of Articles
- ac. Form 29 and Form A
- ad. Incorporation Certificate

43. We solemnly undertake that all IT clauses marked as "Understood ar Agreed" shall not be changed / withdrawn after tender opening. The provisions accepted shall form the baseline for subsequent contra	IT Understood Understood not agreed
negotiations.	
44. The above terms and conditions are confirmed in total for acceptance.	Understood Understood agreed not agreed
45. Format of DPL-15 (warranty form) and PBG are enclosed as Annex A and	B. Understood Understood not agreed
Sincerely yours,	
(To be Signed by Officer Con	•
Rank:	
NAME:	

### DPL-15 (WARRANTY)

FIRM'S NAME M/s	
1. We hereby guarantee that the articles supproduced new in accordance with approved daccordance with the terms of the contract, and manufacture are in accordance with the latest a in accordance with the terms of complete of grahall replace FOR/DDP Karachi free of cost eshall be found defective or not within the limits a or in any way not in accordance with the terms of the street of the street or in any way not in accordance with the terms of the street of th	rawings/specification and in all respect in the materials used whether or not of ou ppropriate standard specifications, as also bod workmanship throughout and that we every article or part thereof use or in use and tolerance of specifications requiremen
<ol><li>In case of our failure to replace the defective period, we shall refund the relevant cost FO currency in with received).</li></ol>	
3. This warranty shall remain valid for 01 Year user	after the acceptance of stores by the end
The signature must be the same as that on the tender/contract, or if	SIGNATURE
otherwise must be shown to be the signature of a person capable of giving a guarantee on behalf of the	DATE
contractor	PLACE

# BANK GUARANTEE FOR PERFORMANCE ON JUDICIAL STAMP PAPER OF RS. 100/- OR AS SUITABLE TO THE AMOUNT OF BG

(i) Contract No	dated
(ii) Name of Firm/Contractor	
(iii) Address of Firm/Contractor	
(iv) Name of Guarantor	
(vi) Amount of Guarantee Rs.	
(vii) Date of expire of Guarantee	(in words)
(vii) Date of expire of Guarantee	
To: The President of Islamic Republic of F	
Controller of Military Accounts (Defence F	rurchase) Rawaipindi.
Sir	
1. Whereas your good self have entered in	nto Contract No.
	dated
with Messers	
(Full Name	and Address)
,	,
	and that one of the conditions of the Contract is parantee by our customer to your good self for a
	upees/FE (as applicable)
	he contract, we hereby agree and undertake as
under: -	and an electric with a standard manager to a sure Occations and
	nd and/or without any reference to our Customer
FE (as applicable)	Rupees oras would be mentioned in
your written Demand Notice.	as would be mentioned in
b. To keep this Guarantee in force till	
•	ntee shall be kept one clear year ahead of the
	warrantee of the stores which so ever is later in
duration on receipt of information from ou	
•	e duly received by us on or before this day. Our
	cease on the closing of banking hours on the last
•	rantee. Claim received thereafter shall not be
•	oss or not. On receipt of payment under this
	antee must be clearly cancelled, discharged and
returned to us.	

d. That we shall inform your office regarding termination of the validity of this Bank Guarantee one clear month before the actual expiry date of this Guarantee.  e. That with the consent of our customer you may amend/alter any term/clause of the contract or add/delete any term/clause to/from this contract without making any reference to us. We do not reserve any right to receive any such amendment/alternation or addition/deletion provided such like actions do not increase our monetary liability under this Bank Guarantee which shall be limited only to Rs (Rupees).
f. That the Bank Guarantee herein before given shall not be affected by any change in the
constitution of the Bank or Customer/Seller or Vendor.
g. That this an unconditional Bank Guarantee, which shall be enchased on sight on
presentation without any reference to our
Customer/Seller or Vendor.
Guarantor
Dated: (Bank Seal and Signatures)

## AFFIDAVIT/UNDERTAKING (WORTH RS, 100/- ON JUDICAL STAMP PAPER)

Mr	Authorized signatory/
Partner/MD of M/s	, do hereby solemnly affirm to DGP
	rate General Defence Purchase, Ministry of Defence
	has applied for registration
	DGDP) duly completed all the documents required by
	e before signing the contract. I certify that the above
	is detected on any stage that our firm has not applied
	ence Purchase or statement given above is incorrect
•	on initiated (i,e debarring, the firm do business with
	Agencies). I also accept that any disciplinary action
taken will not be challenged in any Cou	n or Law.
	Signature:
Station:	Name:
Date:	Appointment in Firm:

ATTESTED BY OATH COMMISSIONER WITH STAMP

#### INVITATION TO TENDER FORM

- 1 Schedule to Tender No. 2290399\R2209360023 Dated null This tender will be closed for acceptance at 1030 Hours and Will be opened at 11:10 Hours on 2022-10-18 11:00:00.0 Please drop tender in the Tender Box No. 205
- You are requested to please use this Performa for price quotation, fill in the prices, affix your stamp on the same, sign it and forward it in original as your Commercial offer along with the covering letter of your firm. If you do not use this form as price quotations your offer might be rejected.
- 3. You are requested to please attach DP-1 and DP-3 alongwith your quotation duly signed and stamped. Same are available at www.ppra.org.pk

S NO	DETAIL OF STORES	QTY	UNIT PRICE	TOTAL PRICE
1	null   fork lifter (03 ton) Detailed: Technical Specification Special Instructions: As Per Annex A General Instructions : As Per Annex B	2.0 NUMBERS		
Above mentioned price includes 17% sale Tax (Please tick Yes or No)		,	Yes	No
	Grand Total			

#### Terms and Conditions

1. <u>Terms of Payment</u> As per Annex B

2. <u>Origin of OEM</u> Local/Foreign

3. <u>Origin of Stores</u> Local/Foreign

4. <u>Technical Scrutiny Report</u> Required

5. <u>Delivery Period</u> 03 months after finalization of contract

6. <u>Currency</u> PAK RUPEES

7. <u>Basis for acceptance</u> FOR

8. <u>Bid validity</u> The validity period of quotations must be indicated and should invariably be 120 days from the date of opening of technical offer or

30th June whichever is later. Firm undertakes to extend validity of offer if required by equal number of original bid period (i.e. 120 days

as per original offer) i.a.w PPRA Rule-26.

9. <u>Tendering procedure</u> Single Stage - Two Envelopes

bidding procedure will be followed . PPRA Rule 36 refers.

#### 10. <u>Earnest Money/Tender Bond</u>

Please ensure Earnest Money is contained in a separate envelop (not inside Technical or commercial offer). Offer is liable to be rejected in case Earnest Money is packed inside commercial or Technical offer. Your tender must be accompanied by a Call Deposit Receipt (CDR) in favor of CMA (DP), Rawalpindi for the following amounts:-

- a . <u>Submitting improper Earnest</u> Earnest Money/Bid Security furnished with tender is strictly in conformity of tender/IT conditions (Clause 14 of DP-1 and clause 10 of DP-2) on the subject. We have no objection on confiscation of Earnest Money/Bid security and rejection of our offer in case amount of Earnest Money/Bid Security is improper/insufficient in violation of IT condition.
- b . Rates for Contract. The rate of earnest money and its maximum ceil for different categories OF FIRMS would be as under:-
  - (i) <u>Registered/Indexed/Pre-Qualified Firms.</u> 2% of the quoted value subject to maximum ceiling of Rs. 0.500 Million.
  - (ii) <u>Registered/Pre-Qualified but Un-indexed</u> 3% of the quoted value subject to maximum ceiling of Rs. 0.750 Million.
  - (iii)<u>Unregistered/not Pre-Qualified/Un-indexed</u> 5% of the quoted value subject to maximum ceiling of Rs. 1.000 Million.
- c . Return of Earnest Money. (i) Earnest money to the unsuccessful bidders will be returned on finalization of the contract. (ii) Earnest money of the firm/firms with whom contract is concluded will be returned on submission of Bank Guarantee and its acceptance by CMA (DP).

#### 13. Special Note.

- All Participating firms must submit technical offers in duplicate (one for TSR committee and one for DP (Navy) record).
  - a. Unregistered (Not registered with Directorate General Defense Purchase) firms must provide the documentary evidence of their financial capability to undertake the project.
  - b. Unregistered firms are to submit a certificate along with their Technical offer stating that the firm is not black listed by any government organization and not under disciplinary trial or embargo.
  - c. Only registered suppliers on Active Taxpayers List (ATL) of FBR are eligible to participate in the Tender and submit quote.
  - d. Release of payments is subject to mandatory submission of Filer Certificate duly issued by FBR showing the name of supplier on ctiveTaxpayers List (ATL). No payment will be released by CMA (DP) unless latest Filer Certificate duly issued by FBR showing the name of supplier on its Active Taxpayers list is submitted alongwith payment documents.
  - e. In case of Pakistani firms, sales tax, NTN and income tax registration certificates are to be attached with the offer. These certificates are mandatory with the BID, otherwise offer shall be REJECTED.
  - f. Company registration certificates are to be attached with offer.
  - g. Requisite amount of earnest money (in shape of CDR/Demand Draft/Pay Order in the favour of CMA (DP) is to be attached in separate envelop in sealed condition with the Technical offer. Photocopy of the same shall also be attached with DP-2 as a testimony. Cheques/crossed cheques shall not be accepted. Technical offers received without earnest money shall not be accepted and will be rejected on spot.
  - h. Duly completed Form DP-1 and DP-3 are to be attached with Technical Offer.
  - i. DP-2 Form shall also be submitted with Technical Offer without mentioning of prices. Moreover, compliance or otherwise against each para/requirement of Annex A, B & C duly signed and stamped by firm authorized rep is to provide for technical scrutiny.
  - j. Price preference is admissible to local manufacturers over foreign vendors as per PPRA Rule 24 and Govt of Pakistan (Ministry of Commerce) SRO 827 (I)/2001.

Note: In case of failure to comply above instructions, Terms and conditions, offer will liable for rejection.

#### TECHNICAL SPECIFICATIONS - FORK LIFTER (03 TONS)

S.No	Description	Firm's Reply (Complied/
		Partially Complied/
		Not Complied)
Note	Guidelines for Firm for Submitting Technical Proposals for Technical Evaluation. Firm is required to clearly mention Complied/Partially Complied/Not Compiled remarks against each Clause and qualify same through mentioning references in respective Clause from the attached firm's technical proposal/brochures as per following format.	
1	<u>Purpose/Usage of Vehicle.</u> Vehicle will be used to meet the requirement of Field Command/Depots.	
2.	<b>OFFERED MODEL:</b> RHD, Fork Lifter (3-Tons) fully loaded latest model as per OEM standard specs brand of Millat, Komatsu, Nissan, Toyota and TCM will be acceptable alongwith safety seat belt (Qty 02).	
3.	GENERAL:	
	a. Load Capacity : 3000 – 3500 Kgs	
	<u>Load Centre</u> : 500 mm <u>b. Overall width</u> : 1200 – 1250 mm	
	c. Length to Fork Face : 2500 – 3000 mm	

	d. Overall height       : 2090 – 2700 mm         (i) Mast Height Fork lowered       : 2050 – 2100 mm         (ii) Mast Height Fork Raised       : 4200 – 4300 mm         e. Free Lift       : 120 – 305 mm         f. Fork Size (L x W x T)       : 1070 x 125/122 x 45 mm         g. Fork Spread (Outside)       : 250 – 1090 mm         h. Tilt Angle (Fwd/ Bwd)       : 6/10 – 6/12 deg         j. Wheel base       : 1700 – 1750 mm         k. Ground clearance       : 110 – 190 mm
4.	SPEED:  a. Forward speed (with load) : 15 to 20 KM/H  b. Forward Speed (without load) : 16 to 20 KM/H  c. Maximum Turning Radius : 2350 to 2500 mm  (outside)  d. Axle Loading/unloading weight front & rear to be mentioned in technical offer.
5.	ENGINE:  a. Type : Diesel  b. Displacement : 2500 – 3060 cc 37KW  c. Number of cylinders : 03–06  d. Rated Out Put : 34 – 50 KW at 2200 - 2400 rpm  e. Fuel Tank Capacity : 50 – 80 Ltrs  f. Rated Torque : 150- 200 Nm at 1200 - 1600 rpm  g. Power steering : Full Hydrostatic Type
6.	TRANSMISSION : 2/2 Manual shift

7.	BRAKES;:  a. Service Brakes (Foot) : Hydraulic  b. Parking Brake (Hand) : Hyd/Mechanical with warning buzzer	
8.	PERFORMANCE:  a. Lifting speed (with load) : 300 – 400 mm/s  (without load) : 380 – 450 mm/s  b. lowering speed (with load) : 450 mm/s  c. Gradeability (Loaded) : 18 to 20%  d. Drawbar Pull(Full Load) : 1400-1500Kg  (14 -15 KN)	
9.	COLOUR : Commercial colour	
10	<b>TYRES:</b> OEM/Brand name and size(s), speed limits, are to be mentioned in the technical offer. Tyres manufacturing date should not be more than one year old, from the date of delivery of vehicles.	
11.	<b>BATTERY:</b> OEM/Brand name to be mentioned in the technical offer, manufacturing date should not be more than one year old. Warranty certificate is to be provided.	

### **General Requirements/Conditions**

#### ANNEX 'B' TO

Indent No. 2290399

Indent Date. 2022-08-15 00:00:

S.No	o and D	<u>escription</u>	Firm's Reply (Compiled) Partialy Compiled/Not Compiled	Reference to attached Firm's proposal/Bro chure
1	SCOPE	OF SUPPLY/ WORK		
	Ton) in Purcha	applier undertakes to deliver Fork Lifter (03- cluding Services of the items to the ser as per INCOTERMS 2020 as per details and in Annex-A (Technical Specifications).		
2	SCHEE	DULE OF PAYMENTS		
	through	ments to the Supplier shall be released a CMA(DP) on achievement of respective ones as mentioned below or as negotiated by :-		
	a.	60% payment on completion of following:		
	(1) Islamal (2) (3)	Delivery on FOR/DDP Karachi and bad alongwith tools/stores. Joint inspection. Provision of all documents.		
	b.	20% payment on completion of following:		
	criteria	<ol> <li>Successful completion of test/trials of complying all specification/ acceptance and issuance of final acceptance certificate by end user.</li> <li>Satisfactory conduct of operator &amp; iner training.</li> </ol>		
	c. consigi	20% payment on issuance of CRV by nee.		
3	PERFC	DRMANCE BANK GUARANTEE (PBG)		
	Supplie Bank G within 3 schedu	ure timely and correct supply of stores, the er shall furnish an unconditional Performance Guarantee in favour of CMA(DP), Rawalpindi 30 days of signing of the contract from a alled bank for an amount equal to 10% of the contract value (on a Judicial Stamp Paper) of		

<u>S.1</u>	No and Description	<u>on</u>	Firm's Reply (Compiled) Partialy Compiled/Not Compiled	Reference to attached Firm's proposal/Bro chure
	PBG shall rem	lue as per prescribed format. This ain valid till 60 days beyond warranty period of supplied vehicles.		
4	CONTRACT E	FFECTIVE DATE (CED)		
		established and notified by the on completion of following pre-		
	a. b.	Contract signing. Approval of Export License (if		
	applicable). c.	Submission of BGs by the Supplier.		
5	DOCUMENTA	TION		
	• •	hall provide two sets of following ents (in English) for each item/		
	•	or manuals covering comprehensive uctions alongwith CDs.		
	alongwith flow	nance manual and procedures charts and diagrams with circuit oplicable) with all maintenance equipment.		
	c. Illustrat	ted parts catalogues (IPCs).		
6	WARRANTY/	GUARANTEE		
	defective/non-date of accepta defective/non-commissioning	nty period of all items/ vehicle except operational shall commence from the ance of Vehicle, whereas warranty of operational equipment (at the time of acceptance) shall commence after tion of equipment.		
	accessories sh the Supplier fo hardware from	hicle and all its associated nould be warranted against DPL-15 b r a period of 01 year, for all defects in the date of final acceptance by PN. re applicable) provided with the	- 1	

S.N	o and Description	Firm's Reply (Compiled) Partialy Compiled/Not Compiled	Reference to attached Firm's proposal/Bro chure
	vehicle should also have warranty for a minimum period of 05 years for any bugs found in operations. The Supplier shall provide/incorporate all software updates in this period.  c. The Supplier should provide guarantee that the article supplied are of latest version and all modifications/up gradation have been incorporated in the equipment being supplied.		
	d. The Supplier should provide guarantee that the stores produced are of current production and brand new, in accordance with approved drawing, and in all respects. The materials used, whether or not of his manufacture should also be in accordance with the latest appropriate standard specifications.		
	e. The Supplier shall provide guarantee for 10 years supportability of the vehicle and software (where applicable) for at least 05 years after acceptance of the vehicle/accessories.		
7	TECHNICAL ASSISTANCE		
	The Supplier should be responsible for successful Tests/Trials of the vehicle on site/Firm premises in Pakistan. The technical assistance by the Supplier during warranty period should be free of cost and on request basis to the satisfaction of during warranty period should be free of cost on request basis to the satisfaction of Purchaser.		
8	DISCREPANCY		
	The Supplier shall render a discrepancy report to all concerned within 30 days after receipt of stores/vehicle for discrepancies found in the consignment. The quantities found short or defective are to be made by the Supplier, without any additional cost on "DDP "consignee's warehouse "within 30 days.		
9	COMPENSATION ON BREACH OF CONTRACT		
	If the Supplier fails to supply of contracted stores/vehicles or contract is cancelled either on RE or without RE or contract become ineffective due to default of Supplier/ Supplier or stores/vehicles equipment declared defective and caused loss to the Government, Supplier shall be liable to pay to		

S.N	o and Description	Firm's Reply (Compiled) Partialy Compiled/Not Compiled	Reference to attached Firm's proposal/Bro chure
	the Government compensation for loss or inconvenience resulting for his default or from the rescission of his contract when such default or rescission take place such compensation shall be in excess to the RE amount, if imposed by the competent authority. Compensation amount in terms of money shall be decided by the purchase officer and shall be deposited by Supplier/ Supplier in Government treasury in the currency of contract.		
10	PENALTY		
	<ul> <li>a. The Supplier before making the shipment (where applicable) shall carry out complete test of the equipment/vehicle at its facilities to ensure that the same has been manufactured as per specifications. In case the equipment does not pass the test/ trials, Purchaser has the right to outright reject the equipment or impose penalty at the rate of 5% of the value of the relevant equipment/ items.</li> <li>b. The penalty shall not absolve the Supplier to</li> </ul>		
	undertake the repairs in Pakistan or abroad at his cost and expense including freight charges. This shall be in addition to the penalties and obligations covered in the contract like warranty/ guarantee obligations on Form DPL-15.		
11	CONTRACT COMPLETION CERTIFICATES		
	Upon completion of all contractual obligations under this Contract, the Supplier shall submit a "No Demand Certificate" to the Purchaser stating that no Vehicles, Supplies, Services and payments are outstanding. Concurrently, the Purchaser shall certify through a "No Objection Certificate" that the requirement placed by the Purchaser as per terms and conditions set forth in this Contract has been fulfilled. Specimen of Contract Completion Certificate/ No Demand Certificate shall be added in the contract prior contract signing. Upon receipt of both certificates, Bank Guarantee(s) shall be returned by CMA(DP) to the Purchaser for onward return to the Supplier.		

S.N	o and Description	Firm's Reply (Compiled) Partialy Compiled/Not Compiled	Reference to attached Firm's proposal/Bro chure
12	COMPLIANCE WITH INTERNATIONAL STANDARDS		
	The Vehicle shall comply with all relevant ISO standards stipulated in the Contract (where applicable) and valid on the date of signature of the Contract. The Parties agree that any variation of any ISO standard after signature of the Contract is deemed explicitly not to be a circumstance within the responsibility of the Supplier. Implementation of any variations to the relevant ISO standards for the purpose of operating the Equipment shall be agreed between the Parties within the contractual change management procedure, prior to realization		
13	TECHNICAL SCRUTINY		
	Technical scrutiny of quotations forwarded by the bidder shall be carried out by a committee nominated by NHQs. The TSR committee may ask the Suppliers to demonstrate their equipment or give a presentation for clarification. TSR committee may also visit the OEM premises at the invitation/expense of the Supplier to evaluate the manufacturing/system's capabilities of the OEM.		
14	DELAYS AND LIQUIDATED DAMAGES (LDs)		
	Following Liquidated Damages shall apply for late completion of Consultancy Services as given in the Contract:		
	a. Delay in the completion of all contracted stores/vehicle deliverables up to Twenty One (21) days and for subsequent schedule/orders up to 15 days (from the original Delivery Period only) shall be regarded as "grace period" and no extension/amendment shall be required. When LD is imposed, grace period shall be inclusive.		
	b. For delays beyond the Grace period of Twenty One (21) days culpably caused by consultant, Purchaser shall have the right to impose LDs.		
	LD, if imposed shall be recovered at the rate of up to		

S.No and Description	Firm's Reply (Compiled) Partialy Compiled/Not Compiled	Reference to attached Firm's proposal/Bro chure
2% but not less than 1% (depending upon the merit of the case as decided by Competent Purchase Officer) of the value of stores supplied late per month or a part of a month for the period exceeding the original delivery period are liable to be imposed on the Supplier by the Purchaser in accordance with DPP&I-35 (Revised 2019), if the stores/ services supplied after the expiry of the delivery date without any valid reasons, subject to provision that the total LD thus imposed shall not exceed 10% of the total value excluding taxes/ duties, freight, KPT, insurance charges (if any) of the stores/vehicles delivered late.	ו	
This tender shall be floated on Open Tender using		
Single Stage Two Envelope Bidding procedure.  16 INTEGRITY PACT		
<ul> <li>Integrity Pact</li> <li>If the Supplier or any of his sub-contractors, agents or servants is found to have violated or involved in violation of the Integrity Pact (format placed at Appendix-I) signed by the Supplier, then the Purchaser shall be entitled to:         <ul> <li>a. Recover from the Supplier an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by the Supplier or any of his sub-contractors, agents o servants.</li> <li>b. Terminate the Contract and recover from the Supplier any loss or damage to the Purchaser as a result of such termination or of any other corrupt business practices of the Supplier or any of his sub-contractors, agents or servants.</li> </ul> </li> </ul>		
Amendment in the contract if required shall be processed by Purchaser upon mutual agreement of both parties i.e. Purchaser and Supplier and formally issued through amendment in the contract/corrigendum.		

S.No and Description		Firm's Reply (Compiled) Partialy Compiled/Not Compiled	Reference to attached Firm's proposal/Bro chure
18	FORCE MAJEURE		
	a. The Parties will not be held responsible for any non-fulfillment or delay in carrying out the contractual obligations due to event of Force Majeure such as Acts of God (earthquake, flood, fire, typhoon, hurricane, mass epidemic diseases), War (military actions, subversive activities or sabotages), Riots, Civil Commotion, Strike, Lockouts, Prohibitive measures of Governments (prohibition of trade relations with certain countries as a result of United Nations sanctions imposition)' directly affecting the Parties and any events or circumstances on which the Parties has no control.		
	b. In order to be deemed force-majeure, the said events should be of extraordinary, unpredictable and unavoidable nature, and occur after this Contract comes into force and be beyond control of the Parties.		
	c. Should the force-majeure circumstances occur, the suffering Party must notify in writing the other Party of such situation within 30 (thirty) days from occurrence thereof The said notice should contain information about the nature of the circumstances and, if possible, contain an evaluation or estimate of their probable impact upon performance of obligations under the Contract, as well as the time required for such performance.		
	d. Upon termination of the above-mentioned circumstances, the suffered Party should promptly give a relevant written notice to the other Party. The said notice should specify the time, within which performance of obligations under the Contract is being suggested.		
	e. Within reasonable time, the Party exposed		

S.No and Description	Firm's Reply (Compiled) Partialy Compiled/Not Compiled	Reference to attached Firm's proposal/Bro chure
to force-majeure should transfer to the other Party a Certificate issued by the legal Authorities, as an evidence of occurrence of the force-majeure situation.		
f. Should the force-majeure situation occur, the timing of performance by the Parties of their respective obligations under the Contract shall be extended adequately, by adding on the duration of such circumstances and consequences thereof.		
g. Should the force-majeure circumstances continue for more than consecutive 60 (sixty) days, the Parties shall negotiate and coordinate appropriate measures needed to be taken in order to perform their respective obligations u Contract. If duration of such circumstances excess months and the Parties fail to agree on further measures needed to perform their respective the Contracting Party (Purchaser) shall have the terminate the Contract, whether partially or wholly any subsequent claims, by sending a written notice to the other Party (Seller).		
h. The Purchaser may not claim LD in relation to delivery provided that such delays have been occurrence of a force-majeure event.		
19 TERMINATION OF CONTRACT		
If at any time during the currency of the contract the Purchaser decides to terminate the contract for any reason whatsoever (other than for reasons of Non-Delivery) he shall have right to do so by giving the Supplier a registered notice to that effect. In that event the Purchaser shall accept delivery at the contract price and terms of such vehicles which are in the actual process of manufacture that is completed and ready for delivery within thirty days after receipt by the Supplier of such notice.		
In the case of remainder of the undelivered vehicles the Purchaser may elect either:  a. To have any part thereof completed and take the delivery thereof at the contract price or.		

<u>S.N</u>	o and Description	Firm's Reply (Compiled) Partialy Compiled/Not Compiled	Reference to attached Firm's proposal/Brochure
	b. To cancel the remaining quantity and pay to the Supplier for the articles or sub-components or raw materials purchased by the Supplier and are in the actual process of manufacture at the price to be determined by the Purchaser. In such a case materials in the process of manufacture shall be delivered by the Supplier to the Purchaser.		
	c. No payment shall however be made for any materials not yet in the actual process of manufacture on the date notice of cancellation is received.		
	d. Should the Supplier fail to deliver vehicles in time as per quality terms of contract or fail to render Bank Guarantee within the stipulated time period or any breach of the contract the Purchaser reserves the right to terminate/cancel the contract fully or any part thereof at the risk and expense (RE) of the Supplier. If due to any reasons Purchaser fails to perform its obligations required and needed for the smooth conduct and management of the Contract, Supplier has a right to initiate legal proceedings.		
20	LONG TERM LOGISTIC SUPPORT		
	The Supplier shall guarantee to supply the necessary spares/facilitate repair/maintenance for next 10 years from the date of its final acceptance of the vehicle by Purchaser. All the COTS (Commercial off the Shelf) items supplied as part of the main equipment/ vehicle, OEM shall indicate their source of availability.		
	The Supplier shall be required to have a provision in the same contract for replacement of defective components/ parts through exchange and shall provide Standard Replacements Cost for all PCBs, Modules, Sub-assemblies, LRUs, etc used in the vehicles for next five years. In case of conclusion of RRC, this requirement shall become part of RRC.		
	In case of discontinuation of production of any component/ part as result of obsolescence or development of an upgraded version, the Supplier shall inform the Purchaser at-least one (01) year in advance. The Supplier shall ensure the provision of such components/ parts as demanded by the		

S.No and Description	Firm's Reply (Compiled) Partialy Compiled/Not Compiled	Reference to attached Firm's proposal/Bro chure
Purchaser prior discontinuation of the production and shall also provide alternate for such components/ parts in case the original is not available.		
The Supplier shall provide alongwith the offer the name of manufactures of all the major subassemblies and associated accessories of the offered vehicles. The Supplier shall provide standards/ specifications certificate referred to or used for the equipment and its accessories.		
21 SEVERABILITY		
The invalidity or unenforceability of any term or condition of the Contract shall not affect the validity or enforceability of the remaining terms and conditions. These shall remain in full force and effect and the Contract shall thereupon be interpreted and amended in compliance with the pertinent statutory terms and conditions to be mutually discussed between both Parties. Such discussions shall, as far as be possible, ensure the Defence needs/concerns of the Purchaser and commercial interest and intent of the Supplier in respect of the terms and conditions which are concerned. Provided that if the foregoing invalidity or unenforceability term and condition substantially alter the underlying intent of the Contract or the invalid or unenforceable term or condition comprises an integral part of or is otherwise inseparable from the remainder of the Contract, then the Parties shall without further delay, meet to consult each other and reach agreement thereon.		
Failure by either Party at any time to enforce any of the provisions of the Contract shall not be considered as a waiver by the Party concerned of any such provision or in any way affect the validity of the Contract or any part thereof or any other rights of either Party. Such failure shall only inhibit the rights of the Party concerned to claim costs/expenses incurred or to impose Liquidated Damages (financial or otherwise) for defaults, in respect only of the said non-enforced provisions.		

S.N	o and Description	Firm's Reply (Compiled) Partialy Compiled/Not Compiled	Reference to attached Firm's proposal/Bro chure
22	SECURE EXCHANGE OF CORRESPONDENCE		
	All correspondence pertaining to contract between Supplier and PN shall be on secured media.		
23	INTELLECTUAL PROPERTY RIGHTS		
24	Unless otherwise agreed in writing, all intellectual property rights arising out of this Contract shall vest in the Supplier. The Purchaser shall have a worldwide, non-exclusive, non-transferable, royalty-free license to use, and have used, that intellectual property for any purpose.		
24	OWNERSHIP OF CONTRACT		
	In the event of a change of ownership of Supplier, the Supplier shall ensure that the legal instrument or mode by which the change of ownership takes place shall have specified provisions to the effect that:  a. Such change of ownership shall not in any way change, alter or modify the Terms and Conditions of this Contract  b. The Supplier under new ownership shall continue to be bound by the Terms and Conditions of this Contract.		
25	INDEMNITY		
	In the framework of the implementation of this project, both Parties shall waive off any claim against each other regarding every claim for indemnity for the losses caused to their respective personnel or respective personnel of subcontractors/agents and their properties. However, if these losses result from deliberate fault or unmistakable error or gross negligence of Supplier or his sub-contractors/agents and/or the Purchaser, the Party involved shall bear alone the burden of the damage repairs.		

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26	CERTIFICATE OF CONFORMANCE (COC) BY OEM		
	Supplier shall provide correct and valid e-mail and fax No. to CINS and DP(N). Supplier/ contracting Supplier shall either provide OEM Conformance Certificate to CINS or is to be e-mailed to CINS under intimation to DP(N). Hard copy of COC must follow in any case through courier. On receipt, CINS shall approach the OEM for verification of Conformance Certificate issued by the OEM. Companies/ Suppliers rendering false OEM Conformance Certificates shall be black listed. OEM's COC must have following information:		
	(1) Part/Pattern No of equipment. (2) Date/period of manufacturing. (3) S. No/Batch No/Lot No should be embossed engraved on the equipment. (4) OEM test certificate/FATs/Certification/ approval as applicable.		
27	CERTIFICATION REQUIREMENT		
	Supplier/OEM shall confirm through OEM certificate at the time of supply/delivery of the equipment at consignee that equipment being supplied is proven equipment.		
	Supplier through certificate is to confirm that he shall provide import documents at the time of delivery of stores.  Supplier certificate for conformance of 100% indent specifications, any deviation to be clearly indicated in the offer shall be provided at the time of delivery of stores.		
	OEM's "Certificate of Conformity" originating from "Principle" who is neither the OEM nor the OEM's authorized dealer/agent/stockiest shall not be acceptable.		
28	COURT OF JURISDICTION:		
	Should a situation arsis where a party to the contract elects to file the matter in a Civil/Higher Court, or prefers an appeal review, revision etc in a		

<u>S.N</u>	lo and Description	Firm's Reply (Compiled) Partialy Compiled/Not Compiled	Reference to attached Firm's proposal/Bro chure
	higher court, such matter(s) shall be filed only in the competent Civil Court at Rawalpindi/Islamabad.		
29	OEM'S SPECIFICATIONS:		
	Following is to be provided alongwith technical offer:		
	<ul> <li>a. Copy of OEM's list of standard accessories/fittings etc.</li> <li>b. Details of model code of engine/chassis etc.</li> <li>c. List of standard tool kit.</li> </ul>		
30	SECRECY/ CONFIDENTIALITY		
	The Supplier(s) shall undertake that any information about the sale/ purchase of the store under this contract shall not be communicated to any person, other than the manufacturer of the store, or to any press or agency not authorized by the DP(N) to receive it Any breach on this account shall be punishable under the Official Secret Act-1923 in addition to termination of the contract at the risk of Supplier. "In this regard 'Non Disclosure Agreement (NDA)' as per format at Appendix-I is to be signed by the firm at the time of signing of contract".		
31	DELIVERY OF VEHICLE:		
	Delivery should be within 03 months after signing of contract as FOR/DDP Karachi and Islamabad, at a place nominated by Pakistan Navy i.e. Karachi and Islamabad. Supplier is to ask the client about delivery of vehicles after inspection/acceptance by CINS.		
32	ACCEPTANCE CRITERIA		
	a. The Supplier should starts developing of criteria of vehicle after 15 days signing of contract (both hard and soft copies in English) after necessary approval by PN. The final acceptance procedure may be made by PN, taking into consideration the trial procedures recommended by		

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S.No and Description	Firm's Reply (Compiled) Partialy Compiled/Not Compiled	Reference to attached Firm's proposal/Bro chure
the Supplier, Vehicle specification provided by the Supplier and PN own experience/expertise or as per the mutually agreed timeline as defined in the contract.		
b. The Vehicles shall undergo onboard acceptance trials.		
c. The final acceptance certificate should be signed by PN only after successful completion of all installation/ Acceptance trials.		
d. Vehicles acceptance shall be based on operational performance through practical verification as per stated specifications of offered equipment and operational requirement for a test period of 15 days (may be extended if discrepancies are observed).		
33 INSPECTION OF VEHICLE/ ACCEPTANCE TEST PROCEDURE		
<ul> <li>a. The vehicle shall be Jointly inspected at firm premises and accepted by the PN Inspection Authority i.e CINS. CINS may constitute the inspection team comprising of following officers/ Reps and may also co opt any other member, if required: <ol> <li>Reps of Supplier</li> <li>Rep of concerned depot</li> <li>Rep of CINS</li> <li>Rep of End User</li> </ol> </li> </ul>		
b. The inspection team shall inspect and test the vehicles to confirm their conformity to the contract specifications.		
<ul> <li>The conditions of the contract and technical specifications shall specify inspections/ tests criteria as required by the Purchaser and place of conduct.</li> </ul>		
<ul> <li>d. Purchaser shall notify the Supplier in writing of the identity to any representatives entrusted for this purpose.</li> </ul>		
e. If any inspected or tested vehicle fail to conform to the specifications, Purchaser may reject them and the Supplier shall either replace the rejected vehicles or make alterations necessary to		

	Firmle Deale	Reference to
S.No and Description	Firm's Reply (Compiled) Partialy Compiled/Not Compiled	attached Firm's proposal/Bro chure
meet specification requirements free of cost to Purchaser.		
f. Purchaser's right to inspect, test and where necessary, reject the vehicles after arrival in Pakistan (if applicable) shall in no way be limited or waived by reasons of the vehicles having previously been inspected, tested and passed by Purchaser or its representative prior to the vehicles shipment from the country of origin.	<u>'</u>	
g. Joint Inspection Team will be carry out inspection of vehicle including the following test:		
<ul><li>(i). Road test.</li><li>(ii). Brake test.</li><li>(iii). Shower test.</li><li>(iv). Performance test.</li></ul>		
34 LIKELY SUPPLIER		
M /s Millat Tractor Limited Po box :12023 Sheikhupura road		
Shahdara Lahore Pakistan Tele: 042-37911021-25 Fax: 042-37924133-37925835		
M/s TERREXO Engineering Services (Pvt) Ltd 172-D Nawab Town, Lahore. Tele: 92-42-35311798 Fax: 042-35311799 E.Mail: info@terrexogroup.com Attn: CEO (Manzoor Ahmed) Mobile No: 0304-7771204		
M/s Jaffer Brothers (Pvt) Ltd 26-D, 2nd Floor, Kashmir Plaza Jinnah Avenue, Blue Area Islamabad Tel: 051-2276770 Fax: 051-2276781		
M/s Karsaz (pvt) Ltd 1st Floor Ehtesham Center, 10th East Street Phase-I, DHA-Karachi Tele: 021-3580-1908-10 Fax: 021-3580-1915		

<u>S.N</u>	o and Description	Firm's Reply (Compiled) Partialy Compiled/Not Compiled	Reference to attached Firm's proposal/Bro chure
35	PROJECT SCHEDULE		
	The Contract shall be executed in accordance with the dates in the Project Schedule. In case of delayed performance of any other dates or periods the Supplier shall strive to compensate such overruns in order to finally meet any subsequent binding dates.		
	If by reason of any change order, or of any act or omission on the part of the Purchaser, or any event of force majeure the Supplier shall be delayed in the completion of the Contract then provided that the Supplier shall as soon as reasonably practicable have given to the Purchaser notice of his claim for an extension of time with supporting details, the Purchaser shall on receipt of such notice grant the Supplier an extension of time as may be reasonable.		
36	COMPARISON		
	The bidders are to provide a comparative chart clearly showing the specifications as per tender. Any deviation must be highlighted and justified.		
37	PROVISION TO BUY ADDITIONAL VEHICLES		
	If so required by the Purchaser, the Parties may enter into another Contract for purchase of additional vehicles, at a comparable cost with the same scope of work at similar terms and conditions as mutually agreed upon if such requirement is conveyed till 31 December 2023. Thereafter, prices shall be discussed mutually.		
38	PRICE VARIATION:		
	Prices in the schedule of stores of this contract are firm and final. The stores must be of brand new manufacture.		

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39	OBTAINING OF LICENSES:  It is the responsibility of the supplier to obtain licenses/permits etc (if any) in the seller's country or the country of origin of vehicle. Failure to obtain the same shall not constitute grounds for Force Majeure.		
40	RISK & EXPENSE  In the event of failure on the part of Supplier to comply with the contractual obligation, the contract shall be cancelled at the risk and expenses limited to the amount of the contract.		
41	Upon arrival, Supplies shall be checked at consignee's end in the presence of the Purchaser and Supplier's representatives. If for the reasons of economy, or any other reason, the Supplier decides not to nominate his representative for such checking; an advance written notice to this effect shall be given by the Supplier to the consignee prior to or immediately on shipment of stores. In such an event, the Supplier shall clearly undertake that the decision of consignee with regard to quantities and description of the consignment shall be taken, as final and any discrepancy found shall be accordingly made up by the Supplier. In all other cases, the consignee shall inform the Supplier about arrival of consignment immediately on receipt of stores through fax. If no response from the Supplier is received within four (04) working days from initiation of letter through fax, the consignee shall have the right to proceed with the checking without Supplier's representative. Consignee's report on checking of stores shall be binding on the Supplier in such cases.		
42	SUBCONTRACTING/ SUBLETTING  Neither Party shall assign any of its rights or obligations (in whole or in part) under the Contract without the prior written consent of the other Party, which shall not be unreasonably withheld.		

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	The Supplier shall not subcontract any part of the Contract without the written consent of the Purchaser, which shall not be unreasonably withheld.		
43	NO LICENSE		
	All Confidential Information shared under this Agreement shall remain the exclusive property of the Purchaser, and the Supplier shall have no rights, by license or otherwise, to use the Confidential Information except as expressly provided herein. No patent, copyright, trademark or other proprietary right is licensed, granted or otherwise conveyed by this Agreement with respect to the Confidential Information to the Supplier.		
44	MISCELLANEOUS		
	<ul> <li>a. The Supplier should provide the copies of standard/ specifications referred to or used for the equipment/ vehicle and its accessories.</li> <li>b. Stores to be accepted on DPL-15 at consignees end.</li> <li>c. Supplier shall provide a conformance certificate that item supplied conforms to relevant international standards.</li> <li>d. The Supplier should mention the price of all deliverables separately in financial quote. The same are to be subsequently incorporated in the contract document.</li> </ul>		
45	APPLICABLE LAW, DISPUTES AND ARBITRATION		
	Parties shall make their attempt that all disputes arising under this contract shall be resolved through mutual negotiation of both parties. In the event that either party shall perceive such mutual negotiation to be making insufficient progress towards settlement of dispute(s) at any time, then such party may by written notice to the other party refer the dispute(s) to final and binding arbitration as provided below:		
	a. The dispute shall be referred for adjudication to two arbitrators one be nominated by each party		

S.No and Description	Firm's Reply (Compiled) Partialy Compiled/Not Compiled	Reference to attached Firm's proposal/Bro chure
who before entering upon the reference shall appoint an umpire by mutual agreement, and if they do not agree a judge of the Superior Court shall be requested to appoint the umpire. The arbitration proceedings shall be held in Pakistan and under Pakistani Law.		
b. The venue of arbitration shall be the place from which the contract is issued or such other places as the Purchaser at his discretion may determine.		
c. The arbitration award shall be Supplier and final.		
d. In the course of arbitration the contract shall be continuously executed except that part which is under arbitration.		
e. All proceedings under this clause shall be conducted in English language and in writing.		
46 REJECTION OF VEHICLES BE HANDLED AS GIVEN BELOW:		
In the event of any vehicle failing to conform to the specification given in the contract, or the failure of supplier in performing any of the contractual obligations stipulated in the contract. The inspector shall have the right to reject the same. The purchaser will then be at liberty to:		
a. Allow the supplier to re-submit vehicles in replacement of those rejected within the delivery period specified in the contract, the supplier bearing the cost of freight on such replacement without being entitled to any extra payment, or.		
<ul> <li>b. Buy the quantity of the vehicle rejected or others of a similar nature from elsewhere at the risk and expense of the supplier without affecting the supplier's liability as regards supply of any further consignments due under the contract, or.</li> <li>c. Terminate the contract and recover from the supplier the actual loss the purchaser thus incurs by purchasing the vehicle from elsewhere.</li> </ul>		

S.N	o and Description	Firm's Reply (Compiled) Partialy Compiled/Not Compiled	Reference to attached Firm's proposal/Bro chure
47	COUNTRY OF ORIGIN:  Pakistan/Imported (other than India and Israel) with OEM CoC.		
48	a. DMT f. CMA(DP), Rawalpindi b. DCM g. AFA (N), Rawalpindi c. D Budget h. DP(N) d. CINS j. Likely Supplier e. MMT		

2. 0		
Tender No . R.2	209360023	Name of the Firm
То:		
	Directorate of Procurement (N through Bahria Gate Near SNI Center, CDA Market at Naval Residential Complex Sector E-8, Islamabad Tele: 051-9262310 Email: dpn@paknavy.gov.pk	IDS
the tender inquagainst the sai withdrawn or all shall be bound understood the 2019) included Defence Purc specifications/d stores required	iry or such portion thereof as id schedule and further agree tered in terms of rates quoted a by a communication of acceptors in the pamphlet entitled, Gohase) "General Conditions rawings and/ or patterns quoted	e Director of Procurement (Navy) the stores detailed in schedule to you may specify in the acceptance of tender at the prices offered at that this offer will remain valid up to 120 day and will not be and the conditions already stated therein or on before this date. I/we ptance to be dispatched within the prescribed time. 2. I/We have eneral Conditions Governing Contract in Form No. DDP&I (Revised-overnment of Pakistan, Ministry of Defence (Directorate General Governing Contracts" and have thoroughly examined the d in the schedule hereto and am/are fully aware of the nature of the stores strictly in accordance with the requirements. 3. The following his tender:
b		
		YOURS FAITHFULLY,
		(SIGNATURE OF TENDERER)
		(CAPACITY IN WHICH SIGNING) ADDRESS:

SIGNATURE OF WITNESS......ADDRESS.....

\*Individual signing tender and/or other documents connected with a contract must specify:-

- (a) Whether signing as "Sole Proprietor" of the firm or his attorney.
- (b) Whether signing as a "Registered Active Partner" of the firm or his attorney.
- (c) Whether signing for the firm "per procuration".
- In the case of companies and firms registered under the Act, 1913 as amended up-to-date and under the Partnership Act 1932, the capacity in which signing e.g., the Director, Secretary, Manager, Partner, etc. or their attorney and produce copy of document empowering him so to sign, if called upon to do so.
- (e) Principal's proforma invoice (in original)
- (f) Earnest money
- (g) Treasury Challan Form for tender Fees as applicable

## NECESSARY DATA FOR ISSUANCE OF CONTRACTS ON EARNEST MONEY

## **IMPORTANT**

Each column must be filled in with BLOCK CAPITAL LETTERS, incompletion shall render disqualification.

1.	Name :
2.	Father's Name :
3.	Address (Residential):
4.	Designation in Firm :
5.	CNIC :(Attach Copy of CNIC)
6.	NTN :
7.	(Attach Copy of NTN) Firm's Address :
8.	Date of Establishment of Firm :
9.	Firm's Registration Certificate with FBR/Chamber of Commerce/Registrar of Companies (Attach Copy of relevant CERTIFICATE)
10.	In case PARTNERSHIP (Attach particulars at serial 1,2,3,4,5 and 6 of each partner).
(Kinc	lly fill in the above form and forward it under your own letter head with contact details)